INSURANCE PRINTING & MAILING

Improve business productivity and efficiency with full-service printing, mailing, and document processing solutions.

PATRA™
Document

Patra combines superior insurance knowledge with its large-scale print and mail facilities to deliver a collection of flexible and scalable print and virtual mail services.

Patra's print, mail, and document processing services provide an integrated, cost-effective way to expedite certificates, letters, and other mailed communications. Patra will act as your in-house mailing department, managing inbound and outbound correspondence, including the ability to scan and input documents to your systems.

Patra's document processing facility combines state-of-the-art mail processing and printing technologies with a team of production experts versed in the unique and nuanced insurance document requirements. To ensure the safety and privacy of customer data, Patra maintains SOC2 Compliance protocols as we utilize high-speed, high-capacity equipment and sophisticated shipping software to deliver quality, printed materials on time, every time.

Patra's most requested print and mail services include:

- ⚙ **Certificate Endorsements**
- ⚙ **Claims Acknowledgment Letters**
- ⚙ **Company Handbooks/Policies**
- ⚙ **Customer Letters/Mass Mailings**
- ⚙ **Direct Bill Letters**
- ⚙ **Employee Benefits Kits**
- ⚙ **Invoices**
- ⚙ **Marketing Collateral**
- ⚙ **Notice of Cancellation, Claims**
- ⚙ **Policies**
- ⚙ **Postcards**

PATRA'S PRINT, MAIL & DOCUMENT PROCESSING SERVICES ALLOW YOU TO FOCUS ON TASKS THAT DRIVE REVENUE

High-volume Processing Capacity

Patra delivers cost-effective, high-volume mailings by utilizing our proprietary shipping software to produce a standardized address cover sheet. By standardizing the address formats across holders, smaller insureds and carrier certificates, Patra can utilize double-window envelopes and folder/inserter machines which reduce production costs and time. Print requests, submitted either digitally or via direct mail, are processed and mailed on a daily basis. This service model provides a quick turnaround to your customers backed by our commitment to quality, printed materials, delivered on time, every time.

Virtual Mailroom Services

Patra eliminates your need for any in-house or service team facilitation with our completely virtual print and mail solution options. We manage all aspects of postal regulation, return mail processing, and customized document management workflows.

Return Mail Processing

Patra Document can manage both outbound and inbound correspondence. With return mail processing services, we can scan each piece of returned mail and file the correct documentation within your management systems. Depending on your needs, we can also flag, correct, remove or update addresses within your systems.

PATRA™

patracorp.com